

Public Involvement Program Plan

Verona Solar
Case 19-F-0777
Oneida County, New York
February 2020
Rev. 1



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Contents

1	Introduction.....	3
2	Applicant and Project Description	3
2.1	Company Profile.....	3
2.2	Project Summary.....	4
2.2.1	Energy Generation	4
2.2.2	Economic Benefits.....	4
2.3	Project Area and Study Area.....	5
3	Public Involvement Program	6
3.1	PIP Goals	6
3.2	PIP Schedule.....	6
3.3	Public Notification and Involvement	6
3.3.1	Notifications.....	6
3.3.2	Collection of Public Input.....	7
3.3.3	Distribution of PSS and Application Documents to Stakeholders	7
3.3.4	DPS Document and Matter Management (DMM) System	7
3.4	Stakeholders	7
3.5	Outreach Tools.....	7
3.5.1	Project Representatives	7
3.5.2	New York Office	8
3.5.3	Project Website	8
3.5.4	Document Repositories	8
3.5.5	Mailings	8
3.5.6	Newspaper Ads	8
3.6	Outreach Activities	9
3.6.1	Stakeholder Consultations	9
3.6.2	Town Board, Common Council, and County Board Meetings	9
3.6.3	Open Houses	9
3.7	Outreach Materials	9
3.8	PIP Tracking Report.....	10
4	Environmental Justice Areas.....	10
5	Language Access.....	11
6	Appendices.....	12
6.1	Appendix A – List of Acronyms	12
6.2	Appendix B – Project Schedule.....	13
6.3	Appendix C – Document Repositories	14
6.4	Appendix D – Newspapers for Project Notices	15
6.5	Appendix E - Potential Stakeholders	16
6.6	Appendix F – PIP Tracking – Record of Activity	21
6.7	Appendix G – Goal & Objectives for Stakeholder Involvement	22
7	Figures	26
7.1	Figure 1: Zip Code Zones	26
7.2	Figure 2: Areas of Interest and Outreach.....	27

1 Introduction

Verona Solar LLC (Verona Solar) plans to apply to construct a major electric generating facility to be known as the “Verona Solar Project”, under Article 10 of the Public Service Law (PSL) in Oneida County, New York. Pursuant to the rules of the New York State Board on Electric Generation Siting and the Environment (Siting Board), applicants proposing to apply to construct a major electric generating facility under Article 10 must submit a Public Involvement Program (PIP) Plan. The PIP must be submitted to the Department of Public Service (DPS) for review at least 150 days prior to filing a Preliminary Scoping Statement (PSS). This document is the PIP plan for the Verona Solar Project (the Project or the Facility), a solar energy facility described in Section 3.

As required by 16 NYCRR § 1000.4, this PIP describes the steps Verona Solar plans to take to inform, engage, and solicit input from the local community, general public, and other stakeholders. Stakeholder concerns, interests, local knowledge, and recommendations will be evaluated, addressed and considered by the Applicant and Siting Board.

2 Applicant and Project Description

2.1 Company Profile

Verona Solar LLC is an affiliate of Invenergy LLC (Invenergy). Invenergy is a utility-scale power producer developing, constructing, and operating renewable energy projects in the New York State energy market. Invenergy-owned energy projects operate under the supervision and regulatory authority of the New York State Public Service Commission (PSC) and the Federal Energy Regulatory Commission (FERC). Invenergy's management offices are in Chicago, Illinois. Invenergy's New York Regional Office is in Ithaca, NY.

Invenergy and its affiliates have developed over a hundred renewable energy projects in the United States, Canada, and Europe including the following New York solar and wind farms:

- Shoreham Solar Commons, 24.9 MW, Town of Brookhaven, Suffolk County, NY.
- High Sheldon Wind Farm, 75 turbines in the Town of Sheldon, Wyoming County, NY.
- Orangeville Wind Farm, 58 turbines in the Town of Orangeville, Wyoming County, NY.
- Marsh Hill Wind Farm, 10 turbines in the Town of Jasper, Steuben County, NY.

Invenergy also has developed and constructed 30 utility-scale solar projects in North America, totaling 3,300 MW installed to date, including one co-located at one of its wind farms.

Invenergy provides wholesale electricity to the public using clean, renewable sources such as wind and solar. This furthers the State of New York's renewable energy policy, which requires 70% of the State's energy to come from renewable sources such as solar by the year 2030.

Verona Solar intends to construct, own, operate, and maintain the Project.

2.2 Project Summary

Verona Solar plans for the Project to be capable of generating up to 250 megawatts (MW) from solar panels installed on leased private property in the Town of Verona and the City of Rome in Oneida County, NY. The project area for Verona Solar is shown in Figure 1.

Facility components will include solar panels and racking, access roads, inverters, buried and overhead electric collection lines, a substation to convert the generated electricity to the interconnection voltage (the Collection Substation), an operation and maintenance (O&M) building, and electrical interconnection facilities. The anticipated life of the project is approximately 35 years. Verona Solar anticipates the interconnection facilities will include a 345-kV switchyard built adjacent to National Grid's Edic-Clay 345-kV line (the POI Switchyard). The Collection Substation may be located adjacent to the solar panel area or may be co-located with the POI Switchyard. Further engineering is required to determine this. The location of the POI and tentative T-line route will be added to the publicly available project descriptions when determined, expected to be about Summer 2020. This summary is based on currently available information, which is still being gathered. During this pre-application period, Figures 1 and 2 will be updated based on feedback from stakeholders. All Stakeholders should be aware that the Project Description will change in a way that may elevate or change their status as a Stakeholder. Changes to the Figures and Project Description will be sent as part of the public outreach and communication process. All residents of the Study Area should understand that the Project Area boundary may change slightly as development of the Project progresses, but that until an Application is filed, these Figures are for feedback purposes only, not as definitive depictions of where solar equipment will or will not be located.

Invenergy is exploring various ways to co-locate agricultural uses of the land alongside the solar generation facility, such as harvesting forage for dairy feed, seeding with pollinator-friendly seed mixes and hosting beekeepers and hives on-site, and grazing sheep within the project area.

2.2.1 Energy Generation

Verona Solar estimates the Facility will generate approximately 503,700 megawatt hours (MWh) of energy per year. This will be enough electricity to meet the average annual consumption of approximately 70,000 households, based on average annual household electric consumption of 7.2 MWh for New York State, (EIA, 2014).

2.2.2 Economic Benefits

The Project would have positive socioeconomic impacts of permanent O&M jobs, temporary construction employment, lease payments to landowners, and a new source of revenue for schools, fire departments, county government, and town governments. National Renewable Energy Laboratory's (NREL) Jobs and Economic Development Impact (JEDI) model estimates. Project construction will create approximately 410 jobs with a payroll of \$30 million including contractors, machine operators, truck drivers, electricians, laborers, landscapers, and civil contractors. To operate and maintain the Facility, Verona Solar estimates it will hire approximately 2-5 full time operations and maintenance employees to be located at the site with other long-term part-time jobs for landscaping and/or vegetation maintenance. The construction jobs would last approximately a year and a half, and the operations and maintenance jobs would last for the life of the Project.

Verona Solar plans to enter into a PILOT agreement with the Oneida County Industrial Development Agency under which it would be required to make payments to the town, county, and school districts in

lieu of taxes. Amounts the Project would pay to different jurisdictions will depend on the final Facility layout and terms of the PILOT. Based on similar arrangements at other solar projects in New York, Verona Solar estimates a 250 MW project will generate approximately \$700,000-\$875,000 per year in taxes and tax-related payments.

Verona Solar also estimates the Project will pay approximately \$1.5 million per year to landowners leasing land to the Project.

2.3 Project Area and Study Area

Figure 2 shows the Project and Study Areas for the Verona Solar project, which Verona Solar defines as follows:

Project Area

The Project Area is the area where Verona Solar is evaluating the feasibility of installing solar panels, inverters, fencing, access roads, and other facility components. The Project Area may include areas that are ultimately not used for facility components due to wetlands, decisions on setback buffers, lack of landowner interest, or other factors. Verona Solar has selected an Project Area that it expects bounds the area that facilities will ultimately be proposed in the Application.

As shown in Figure 2, the Project Area includes parcels in the Town of Verona and City of Rome, NY. The Project Area is in Oneida County.

Study Area

Verona Solar has set the Study Area to include all properties in, and within 2 miles of the Project Area. As described below, property owners (residential and non-residential) in the Study Area will be sent direct mailings about Project milestones.

As shown in Figure 2, the Study Area additionally includes parcels in the Towns of Rome, Westmoreland, Vienna, and Vernon, in Oneida County, and the Town of Oneida and Lenox in Madison County.

A more in-depth description of the Study Area will be included in the PSS and Application, and it should be noted that the extent of the Study Area may be expanded for certain studies (e.g., visual impact assessment). The definition of the Study Area in Article 10 Regulations also allows for the area to be configured to address specific features or resource areas. Within the Article 10 Application, exhibits will be drafted to identify Project details and potential impacts. Each resource area analyzed may have a different study area based on the extent of those impacts. As an example, socioeconomics may be studied at the town or county level, whereas visual impacts would be identified based on the topography of the Facility Area and the surrounding areas. For the purposes of this PIP Plan, the Study Area has been defined conservatively based on a Facility Area that is anticipated to be larger than the ultimate footprint of the Facility in order to enhance stakeholder engagement. As the Article 10 process continues, specific Facility component locations will be identified and shared with the general public, stakeholders,

and all affected agencies. It is presumed that any potential alternatives will be located within the communities identified herein.

3 Public Involvement Program

3.1 PIP Goals

Verona Solar will implement this PIP throughout the Project planning, pre-application, certification, compliance, and implementation phases to accomplish the following goals:

1. Inform people, agencies, and organizations of the Project, development plans, development milestones, the Article 10 review process, and the avenues by which they can remain informed.
2. Identify Project Stakeholders who have an interest in the Project.
3. Engage Stakeholders to understand their Project interests and concerns, if any.
4. Objectively consider and incorporate feedback from Stakeholders.

3.2 PIP Schedule

Appendix B lists planned and started PIP activities. Verona Solar began conducting PIP activities in May 2019, and it will continue for the life of the Project through decommissioning.

3.3 Public Notification and Involvement

3.3.1 Notifications

Project notifications will contain, at minimum, the following:

1. The Project name
2. The Project website
3. Contact information for one of the Project Representatives including phone and email
4. Location of document repositories

Verona Solar will notify stakeholders of the following important project milestones:

- PIP Submittal
- Open Houses
- PSS Submittal
- Application Submittal
- Public Hearing(s)
- Siting Board Decision
- Commencement of Construction
- COD

3.3.2 Collection of Public Input

Verona Solar will reach out to Stakeholders to introduce the Project and solicit feedback. The Project website (www.veronasolarenergy.com) will act as a platform to collect feedback. Project representatives listed in Section 3.5.1 will take comment, feedback, and input on the Project throughout its development via email and phone. Events hosted or tabled by Verona Solar will provide opportunity for public input as well.

3.3.3 Distribution of PSS and Application Documents to Stakeholders

Verona Solar will notify Stakeholders when the PSS and application are available on the Project website and at various Document Repositories, including additional notification when the PSS and application materials are updated. Verona Solar does not intend to provide individual hard copies of these documents to Stakeholders except as required by 16 NYCRR §1000.5 and 16 NYCRR §1000.6.

3.3.4 DPS Document and Matter Management (DMM) System

Information about Verona Solar related to Article 10 will be found on the DPS Document and Matter Management (DMM) system
<http://documents.dps.ny.gov/public/MatterManagement/CaseMaster.aspx?MatterSeq=61487&MNO=19-F-0777>.

3.4 Stakeholders

Appendix E lists potential Stakeholders that Verona Solar has identified for the Project. Verona Solar will update this list over the lifetime of the project.

Upon request, Verona Solar will add people outside the Study Area to the Stakeholder list. Such requests could be made by calling, emailing, or meeting with a Project representative listed in Section 3.5.1; submitting a request online via the project website (www.veronasolarenergy.com); by request at events hosted by Invenergy Solar; or by submitting a request via US Mail to Invenergy at 123 S. Cayuga St., Suite 201, Ithaca NY 14850.

3.5 Outreach Tools

3.5.1 Project Representatives

Project Representatives are available to answer questions and assist those interested in being added to the Stakeholder list.

Kate Millar
123 S. Cayuga St Suite 201
Ithaca, NY 14850
Project Developer
E: kmillar@invenergyllc.com
P: (607) 882-1225
Toll Free: (866) 378-4580

Marguerite Wells
123 S. Cayuga St Suite 201
Ithaca, NY 14850
Senior Manager, Renewable Development
E: mwells@invenergyllc.com
P: (607) 330-0399

3.5.2 New York Office

Invenergy maintains a permanent office in Ithaca, New York, at address 123 South Cayuga Street, Suite 201, Ithaca NY 14850 for developers working on New York projects, including Verona Solar. Project representatives for Verona Solar are based in the New York Regional Office and mail to them should be addressed to the address above. The office maintains regular business hours, 9am-5pm, Monday through Friday.

3.5.3 Project Website

Verona Solar will establish a user-friendly website dedicated to the Project that is written in plain English. Verona Solar will update the website as the Project develops and more information becomes available. When available, the following items will be posted on the website:

- www.veronasolarenergy.com
- Project description and location;
- Project benefits and need;
- Project layout maps;
- Project milestones and timeline
- Project Representative contact information, including an email address and a telephone number;
- Summary of the Article 10 process;
- Summary of the intervenor funding process with instructions on how to apply;
- Addresses of local document repositories;
- Links to the Article 10 siting board webpage and to case-specific documents file for the Project;
- Notices for public outreach events, filings, and public hearings;
- PIP tracking report,
- Publications and other information related to the Project;
- Instructions on how to be added to the stakeholder list.
- Complaint procedures

3.5.4 Document Repositories

Verona Solar will maintain hard copies of the PIP, the PSS, and the application, plus any additional outreach or informational materials, at the document repositories listed in Appendix C.

3.5.5 Mailings

3.5.6 Verona Solar will mail notices to organizations, agencies and individuals on the stakeholder list. This list includes landowners, businesses, and residents within the Outreach Area, as well as the stakeholder identified in Exhibit E and interested parties who have requested to be added to the stakeholder list (see Section 3.4).Newspaper Ads

To notify residents that maybe outside the Study Area or otherwise not on the stakeholder list, Verona Solar will place newspaper ads for important project milestones. The newspapers in which Verona Solar plans to place ads are listed in Appendix D.

3.6 Outreach Activities

3.6.1 Stakeholder Consultations

Project representatives will be available for consultations with stakeholders. Consultations may be in-person meetings or phone or video calls. As appropriate, Verona Solar will conduct subsequent meetings to answer specific questions, and to discuss studies, mitigation, or other strategies that could address stakeholder concerns.

3.6.2 Town Board, Common Council, and County Board Meetings

Invenergy Solar's Project Representatives will frequently attend regularly scheduled board and council meetings of the Project's host communities, and it may offer to attend town board meetings of other municipalities in the Study Area. Verona Solar will request to attend the one of the regularly scheduled meetings of the legislature or board of the host county. Project representatives may request to present at the above meetings or may present at the request of those hosting them.

Attendance of town and county board and council meetings will be documented in the PIP tracking report.

3.6.3 Open Houses

Verona Solar will hold two open houses prior around the time that the PSS is submitted, and again around the time of Application submittal. These events will be held in the Project Area or the Study Area, provided a suitable venue is available in these areas. The meetings will feature outreach materials described in the following section. The open houses will be held at different times of day to accommodate a variety of schedules.

A Verona Solar representative will greet those in attendance and explain the resources present at the event and then ample time will be allowed for review of the displayed materials and one-on-one discussions with Verona Solar representatives.

A mailing to the entire Study Area will be sent out at least two weeks prior to any Open Houses to provide public enough time to plan to attend. A variety of outreach materials (see Section 3.7) may be used to promote and provide information at the Open Houses but, at a minimum, information will be posted at the document repositories.

3.7 Outreach Materials

Verona Solar outreach materials may cover a wide range of topics and may use a variety of materials. These topics and materials include:

Topics

- Invenergy
- The Project, including:
 - Location & Maps
 - Timeline
 - Studies
 - Viewshed
 - Economic impacts,
 - Environmental impacts,

Materials

- Handouts/Fliers
- Posters
- Photos
- Videos
- Presentation
- Newspaper Ads

- Community impacts
 - Decommissioning
- Article 10 Application process
- Becoming a stakeholder
- Solar panel information/engineering
- Intervenor funding
- How to contact Project Representatives
and/or learn more about the Project

3.8 PIP Tracking Report

Verona Solar will maintain a log documenting outreach activities including meetings, mailings, newspaper postings, newsletters, events, etc.

For each event, the log will document the event date, location, attendees, summary of topics discussed, summary of comments received, and any follow-up steps.

Approximately every three months, Verona Solar will file the PIP tracking report with the Secretary to the Siting Board and post it on the Project website. Stakeholder mailings will be documented with affidavits filed with DPS.

4 Environmental Justice Areas

Figure 1 maps the Project Area and the nearest Potential Environmental Justice Areas (PEJA). To identify locations of potential environmental justice communities, Verona Solar used the NYSDEC digital tool called GIS Tools for Environmental Justice. This tool identifies areas where significant portions of the population are at or below the federal poverty level. Using census block groups from the 2000 census, the PEJA tool identifies areas that meet one or more of the following thresholds:

- 51.1% or more of the population in an urban area reported themselves to be members of minority groups; or
- 33.8% or more of the population in a rural area reported themselves to be members of minority groups; or
- 23.59% or more of the population in an urban or rural area had household incomes below the federal poverty level.

There are no PEJA in the Project Area, but the following is in the Study Area:

- Census Block Group ID 360650228001 is located approximately 0.5 miles from the Project Area in Oneida County between Rome and Verona. The area is partially rural and partially in the more populated area of Rome.

As no Project components are planned in the PEJA, no impacts are anticipated to the above PEJA. Verona Solar will nevertheless assess whether disproportionate impacts to the PEJA are expected in the Article 10 Application.

5 Language Access

Article 10 regulations require the PIP to identify any language other than English spoken by 5,000 or more persons, according to United States Census data, residing in any 5-digit zip code postal zone in which any portion of such zone is located within the Study Area.

The table below shows the primary language spoken at home by zip code, according to the U.S. Census Bureau, 2013-2017 American Community Survey 5-Year Estimates.

	Zip Code	English	Non-English	Spanish	Other	Zip Code
A. Durhamville	13054	1,530	1,530	-	-	13054
B. Rome	13440	39,250	36,860	1,274	1,116	13440
C. Verona	13478	2,890	2,796	64	30	13478
D. Oneida	13421	12,796	12,232	170	394	13421
E. Canastota	13032	11,413	11,114	61	238	13032
F. Verona Beach	13162	306	306	-	-	13162
G. Blossvale	13308	2,743	2,669	52	22	13308

Source: 2013-2017 American Community Survey 5-Year Estimates. Accessed 6.07.19

6 Appendices

6.1 Appendix A – List of Acronyms

DPS	New York State Department of Public Service
DEC	New York State Department of Environmental Conservation
DOH	New York State Department of Health
DOS	New York State Department of State
FERC	Federal Energy Regulatory Commission
MW	Megawatt
MWh	Megawatt hour
NCF	Net Capacity Factor
NYCRR	New York Codes, Rules, and Regulations
NYPA	New York Power Authority
O&M	Operation and maintenance
PEJA	Potential Environmental Justice Area
PIP	Public Involvement Plan
PILOT	Payment in Lieu of Taxes
PSC	New York State Public Service Commission
PSS	Preliminary Scoping Statement



6.2 Appendix B – Project Schedule

Activity	Goals	Schedule
Project Website	Share basic information, notify viewers of upcoming events, act as a repository for Article 10 documents	January 2020
Stakeholder Meetings	Share basic information, collect feedback	Ongoing
Town Supervisor Meeting(s)	Share basic information, collect feedback	June 2019
Town Board Meetings	Share basic information, provide updates on the Project and its Article 10 application progress, collect feedback	Through COD
County Legislature or Board Meetings	Share basic information, collect feedback.	Prior to COD
Milestone Mailings	Notify stakeholders of the upcoming Project milestone	Prior to Each Milestone
Newspaper Publication	Notify nearby residents of the upcoming Project milestone	With Each Milestone
Open House Mailings	Notify stakeholders of the upcoming Open House(s)	Prior to Each Open House
Open House(s)	Introduce the Project, collect feedback, update the stakeholder list, share outreach materials	April 2020
PSS Filing	File the PSS	July 2020
Open House(s)	Introduce the Project, collect feedback, update the stakeholder list, share outreach materials	August 2020
File Application	File Application	November 2020

Note: Basic information includes an overview of the Project, Invenergy, and the Article 10 review process, including instructions on how to obtain intervenor funding, to join the stakeholder list, and to submit comments.



6.3 Appendix C – Document Repositories

Location	Address	Contact
Verona Town Offices	6600 Germany Rd. Verona Town Offices Durhamville, NY 13054	Barbara Miller, Town Clerk
Rome City Hall	198 N Washington St, Rome, NY 13440	Jean Grande, City Clerk
Sherrill Kenwood Library	543 Sherrill Rd, Sherrill, NY 13461	Mary Kay Junglen, Library Manager
Oneida Public Library	220 Broad St, Oneida, NY 13421	Michelle Ryan, Director
Jervis Public Library	613 North Washington St., Rome, New York 13440-4296	Lisa Matte, Director
Vernon Public Library	441 Peterboro Street, Vernon NY	Robyn Coufal, director



6.4 Appendix D – Newspapers for Project Notices

Newspaper	Address	Notes, Circulation
Oneida-Madison Pennysaver	730 Lenox Avenue, Oneida, NY 13421	Oneida, Canastota, Sylvan Beach, Chittenango, Bridgeport, and Southern Madison County Areas
Rome Daily Sentinel	333 W Dominick St, Rome, NY 13440	12,000 copies a day, 23,000 copies on Sunday. Circulates to 13303, 13304, 13308, 13309, 13316, 13321, 13042, 13323, 13325, 13054, 13338, 13354, 13363, 13406, 13401, 13123, 13421, 13424, 13438, 13441, 13440, 13342, 13461, 13469, 13157, 13471, 13502, 13501, 13476, 13478, 13162, 13483, 13486, 13490, 13492
Oneida Daily Dispatch	730 Lenox Avenue, Oneida, NY 13421	13421, 13032, 013037, 13408m 13461, 13346 (partial), 13035 (partial), 13409 (partial), 13477 (partial), 13476 (partial), 13478 (partial, 13054 (partial)
Utica Observer-Dispatch	221 Oriskany Plaza, Utica, NY 13501	Oneida, Herkimer, parts of Madison County. 19,000 copies daily, largest paper in Oneida County.

6.5 Appendix E - Potential Stakeholders

Entity	Contact	Contact Info	Status
Host Communities			
Town of Verona	Scott M. Musacchio, Town Supervisor Barbara Miller, Town Clerk	6600 Germany Rd. Verona Town Offices Durhamville, NY 13054	Contacted
City of Rome	Stephanie Viscelli, President of Common Council Jacquiline Izzo, Mayor Jean Isom Grande, City Clerk	198 N. Washington Street Rome, NY 13440	Contacted
Oneida County	Anthony Picente Jr., County Executive	Oneida Co. Office Building, 800 Park Ave. Utica, NY 13501	Q4 2020
Document Repositories			
Verona Town Offices	6600 Germany Rd. Verona Town Offices Durhamville, NY 13054	Barbara Miller, Town Clerk	Q4 2019
Rome City Hall	198 N Washington St, Rome, NY 13440	Jean Grande, City Clerk	Q4 2019
Sherrill Kenwood Library	543 Sherrill Rd, Sherrill, NY 13461	Mary Kay Junglen, Library Manager	Q4 2019
Oneida Public Library	220 Broad St, Oneida, NY 13421	Michelle Ryan, Director	Q4 2019
Jervis Public Library	613 North Washington St., Rome, New York 13440-4296	Lisa Matte, Director	Q4 2019
Vernon Public Library	441 Peterboro Street, Vernon NY	Robyn Coufal, director	Q1 2020
County Agencies			
Oneida County Industrial Development Agency	David Grow, Chairman	548 Phoenix Dr. Rome, NY 13441	Q1 2020
Oneida County Planning Department	Regina Venettozzi, Interim Commissioner	321 Main St. Utica, NY 13501	Q1 2020
Oneida County Soil & Water Conservation District	Kevin Lewis, Executive Director	121 Second St. Oriskany, NY 13424	Q1 2020
Oneida County Department of Public Works	Dennis Davis, Commissioner	5999 Judd Rd. Oriskany, NY 13424	Q2 2020
Oneida County Workforce Development	David Mathis, Director of Workforce Development	Paul Building 209 Elizabeth St. Utica, NY 13501	Q2 2020
Cornell Cooperative Extension – Oneida County	Mary Beth McEwen, Executive Director	121 Second St. Oriskany, NY 13424	Q2 2020
Office of the Oneida County Clerk	Sandra DePernko, Oneida County Clerk	Oneida County Office Building, 800 Park Ave. Utica, NY 13424	Q2 2020
School Districts			
Vernon-Verona-Sherrill Central Schools	Martha K. Group, Superintendent	5275 SR 31, PO Box 128 Verona, NY 13478	Q4 2019

Oneida City School District	Mary-Margaret Zehr, Superintendent	565 Sayles Street, Oneida, NY 13421	Q4 2019
Study Area Municipalities and Counties			
City of Rome	Stephanie Viscelli, President of Common Council	198 N. Washington Street Rome, NY 13440	Completed
Town of Westmoreland	Kenneth Eisnor, Supervisor	100 Station Road Westmoreland, NY 13490	Q1 2020
City of Oneida	Leo Matzke, Mayor	109 N. Main St. Oneida, NY 13421	Q1 2020
Town of Lenox	Rocco DiVeronica, Supervisor	205 South Peterboro Street Canastota, NY 13032	Q1 2020
Town of Vienna	William Graham, Supervisor	2083 NYS Rt 49 PO Box 250 North Bay, NY 13123	Q1 2020
County of Madison	Mark Scimone, County Administrator	P.O. Box 635 Wampsville, NY 13163	Q1 2020
Oneida Indian Nation	Ray Halbritter, Nation Representative	2037 Dream Catcher Plaza Oneida, NY 13421	Contacted
Airports			
Griffiss International Airport	Chad Lawrence, Commissioner of Aviation	2037 Dream Catcher Plaza Oneida, NY 13421	Q3 2020
NUAIR	Attn: Griffiss UAS Test Site Manager	Oneida County Department of Aviation, Griffiss International Airport, 600 Hangar Rd., Suite 223 Rome, NY 13441	Q3 2020
Syracuse Hancock International Airport	Jason Terreri, Director	1000 Colonel Eileen Collins Blv. Syracuse, NY	Q3 2020
Curtis Airport	Darrell Curtis, Owner	5869 Teuscher Rd Verona, NY 13478	Q3 2020
Stanwix Heights	Brian Alessi, Owner	1304 Franklyn St Rome NY 13440	Q3 2020
Emergency Services			
Oneida County Department of Emergency Services	Kevin Revere, Director	120 Base Rd Oriskany NY 13424	Q2 2020
Public Safety Commissioner, City of Rome	Frank Retrosi JR, Commissioner	198 N. Washington Street, Rome, NY 13440	Q2 2020
Oneida County Emergency Services	Kevin W. Revere, Director	120 Base Road, Oriskany, NY 13424	Q2 2020
Verona Fire Department	Tim Dodge, Fire Chief	5555 Volunteer Ave. P.O. Box 137 Verona, NY 13478	Q2 2020
Federal Agencies			
US Army Corps of Engineers	Amy Gitchell, Section Chief, Upstate Regulatory Field Office	1 Buffington St. Bldg. 10, Room 312 Watervliet, NY 12189-4000	Q3 2020
National Park Service	Annette Saraso,	P.O. Box 219 Waterford, NY 12188	Q1 2020
National Telecommunications and Information Administration	Devid J. Redl, Assistant Secretary	Herbert C. Hoover Building (HCHB) U.S. Department of Commerce, 1401 Constitution Avenue, N.W. Washington, DC 20230 (202) 482-1840	Q3 2020
US Federal Aviation Administration	Jennifer Solomon, Eastern Regional Administrator	1 Aviation Plaza, Jamaica, NY 11434	Q3 2020
US Fish and Wildlife Service	Tim Sullivan	3817 Luker Rd Cortland NY 13045	Q1 2020
Highway Departments			

Verona Highway Department	Billy Lohr, Superintendent	6600 Germany Road, Durhamville, NY 13054	Q 1 2020
City of Rome Public Works	Butch Conover, Commissioner	198 N. Washington St., Rome, NY 13440	Q2 2020
Legislative Representatives			
US Senate, State of New York	Charles Schumer, Senator	100 South Clinton Street, Room 841 Syracuse, NY 13261	Q2 2020
US Senate, State of New York	Kirsten Gillibrand, Senator	100 South Clinton Street Room 1470 PO Box 7378 Syracuse, NY 13261	Q2 2020
US 22 nd Congressional District of New York	Anthony Brindisi, Congressman	40 Franklin St., Suite 102 Utica, NY 13502	Q2 2020
117 th Assembly District of New York	Ken Blankenbush, Member of Assembly	40 Franklin St., Suite 2 Carthage, NY 13619	Q2 2020
119 th Assembly District of New York	Marianne Buttenschon, Member of Assembly	207 Genesee St., Room 401 Utica, NY 13501	Q2 2020
New York State Senate	Joseph Griffo, State Senator	207 Genesee St., Room 408 Utica, NY 13501	Q2 2020
Oneida County Legislature, District 3	Norman Leach, Legislator for Verona	4932 Old Oneida Rd. Verona, NY 13478	Q2 2020
Oneida County Legislature, District 4	Michael Clancy, Legislator for Verona and Rome	4932 Old Oneida Road Verona, NY 13478	Q2 2020
121 st Assembly District	John Salka, Assemblyman	214 Farrier Avenue Oneida, NY 13421	Q2 2020
New York State Senate, 53 rd District	Rachel May, Senator	333 E. Washington St., Suite 805 Syracuse, NY 13202	Q2 2020
Public Interest Groups			
Greater Oneida Chamber of Commerce	Jennifer Cossette, Executive Director	136 Lenox Ave. Oneida, NY 13421	Q2 2020
Onondaga Audubon	Thomas Riley	P.O. Box 620 Syracuse, NY 13201	Q2 2020
Oneida County Area Snowmobile Association	Bill Hajdasz, Director	PO BOX 962 Rome, NY 13442	Q2 2020
North County Trails Association	Central NY Chapter	229 E. Main St., Lowell, MI 49331	Q2 2020
Sierra Club	Roger Downs, Conservation Director, Atlantic Chapter	744 Broadway Albany, NY 12207 518-426-9144	Q1 2020
New Yorkers for Clean Power	Elizabeth Broad, Outreach Director	702 Broadway Kingston, NY 12401	Q1 2020
State Agencies & Authorities			
NYSERDA	Alicia Barton, President and CEO	17 Columbia Circle Albany, NY 12203	Contacted
NYS DEC	Basil Seggos, Commissioner	625 Broadway, 4 th Floor Albany, NY 12233	Contacted
NYS DEC – Region 6	Randy Young, Regional Director	371 Washington Street., Watertown, NY 13601-3787	Q2 2020
Empire State Development Corp	President & CEO	Commissioner of NYS Department of Economic Development 625 Broadway, Albany, NY 12245	Q3 2020
Empire State development Corp – Mohawk Valley Region	Mike Reese, Mohawk Valley Regional Director	207 Genesee Street 16 th Floor Utica, NY 13501	Q3 2020
NYS Attorney General	Jeremy Magliaro	Office of the Attorney General Albany, NY 12224-0341	
NYS Thruway Authority	Syracuse Division	Suite 250, 2 nd Floor 290 Elwood Davis Road Liverpool, NY 13088-2300	Q3 2020

OPRHP Division of Environmental Stewardship and Planning	Diana Carter, Assistant Division Director for Planning	NYS OPRHP 625 Broadway Albany, NY 12238	
NYS Department of Public Service	Hon. Michelle Phillips	3 Empire Plaza Albany, NY 12233	Q4 2019
NYS Department of Public Service	Noreena Chaudari, Assistant Counsel	3 Empire Plaza Albany, NY 12233	Q1 2020
NYS Department of Public Service	and David Solimeno, Excelsior Fellow, DPS Office of General Counsel	3 Empire Plaza Albany, NY 12233	Q1 2020
NYS Department of Public Service	Andrew Davis, DPS Office of Electric, Gas, and Water	3 Empire Plaza Albany, NY 12233	Q1 2020
NYS Department of Public Service	Lorna Gillings, DPS Office of Consumer Services	3 Empire Plaza Albany, NY 12233	Q1 2020
NYS DOH	Howard Zucker, Commissioner	Corning Tower, Empire State Plaza, Room 1619 Albany, NY 12237	Q1 2020
NYISO	Jessica Gamache, Interconnection Project Coordinator	10 Krey Blvd. Rensselaer, NY 12144	Contacted
NYS Division of Homeland Security and Emergency Services	John Melville, Commissioner	12200 Washington Ave. State Office Campus Building 7a, Suite 710 Albany, NY 12242	Q1 2020
NYS DOT	Paul Karas, Acting Commissioner	50 Wolf Rd. Albany, NY 12232	Q1 2020
NYS DOT Region 4	Kevin Bush, Director, Region 4	1530 Jefferson Rd. Rochester, NY 14623	Q1 2020
NYS Department of Ag. & Markets	Richard Ball, Commissioner	10B Airline Dr. Albany, NY 12235	Q1 2020
NYS Office of General Services	RoAnne Destito, Commissioner	Empire State Plaza, Albany, NY 12242	Q1 2020
NYS OPRHP	Ken Showalter, Trails Manager	6105 E. Seneca Turnpike, Jamesville NY 13078	Q2 2020
NYS OPRHP	Rose Harvey, Commissioner	PO Box 189 Waterford, NY 12188	Q2 2020
NYS Department of State	Rossana Rosado, Secretary	One Commerce Plaza 99 Washington Ave. Albany, NY 12231	Q1 2020
Erie Canalway National Heritage Corridor	Brian Stratton, Director	P.O. Box 219 Waterford, NY 12188	Q2 2020
NYS Canal Corporation	Bill Finch, Executive Director	Administrative Headquarters, 200 Southern Blvd. PO Box 189 Albany, NY 12201-0189	Q2 2020
Utilities			
Verizon	Adam Sabo	5002 South Catherine Plattsburg, NY 12901	Q3 2020
National Grid		300 Erie Blvd W, Syracuse, NY 13202	Contacted
Spectrum TV		815 E Erie Blvd E, Syracuse, NY 13210	Q3 2020
Dish Network TV		201 E Hampton Pl, Syracuse, NY 13206	Q3 2020
Town of Verona Water and Wastewater Department	Superintendent	6600 Germany Rd Durhamville NY 13054	Q3 2020

Amtrak		131 Alliance Bank Pkwy, Syracuse, NY 13208	Q3 2020
Study Area Landowners			
	Owners of property in the Study Area, identified using county tax parcel records	PIP Submission	Q1 2020
Individuals Outside the Study Area			
	Any individual wishing to become a stakeholder will be added at any time throughout the Project's lifetime.	Upon Addition	Q1 2020

6.6 Appendix F – PIP Tracking – Record of Activity

Verona Solar-Case 19-F-0777

PIP Tracking – Record of Activity

Date of Activity	Location of Activity	Activity Attendees	Purpose of Activity	Follow-up Action Items	Comments	Future Outreach
5/28/2019	Phone Call	Scott Musacchio, Kate Millar	Introduce project	Keep informed		
6/3/2019	Town Board Meeting	Town Board, Kate Millar	Introduction, discuss potential project			
9/13/2019	Turning Stone Casino	Oneida Nation representatives, Kate Millar, Invenergy representatives.	Project introduction	Keep informed		
Ongoing	Project Area	Landowners	Provide information about project.			



6.7 Appendix G – Goal & Objectives for Stakeholder Involvement

Agency/Municipality	Goals of Consultation	Plan/Method and General Schedule for Consultation
Host Communities	Provide general information on the Project, Article 10 process, and intervenor funding, and provide contact information.	Provide timely public/stakeholder notices and information on public comment periods, scheduled meetings/information sessions, and opportunities for participation.
	Notifications, as required by Article 10.	As per schedule in regulations.
	Solicit local feedback.	Initiate direct contact with local officials and boards regarding upcoming Article 10 milestones, submission of PSS (no less than three days prior to filing), etc Present at Town Board Meeting prior to PSS
	Provide answers to specific questions or concerns	Provide notice to Town no less than three days prior to submittal of PSS.
	Provide notice to Town no less than three days prior to submittal of PSS	Mail Notice By phone, mail, or in person, as requested.
Document Repositories	Provide general information on the Project, Article 10 process, and intervenor funding, and provide contact information.	By phone, mail, or in person, as requested.
County Agencies	Provide general information on the Project, Article 10 process, and intervenor funding, and provide contact information.	Provide timely public/stakeholder notices and information on public comment periods, scheduled meetings/information sessions, and opportunities for participation.
	Notifications, as required by Article 10.	As per schedule in regulations
	Solicitation of local feedback.	Public Information Open House Sessions and attendance at local meetings. At least two public sessions currently planned, one prior to and one following submittal of the PSS. By phone, mail, or in person, as requested.

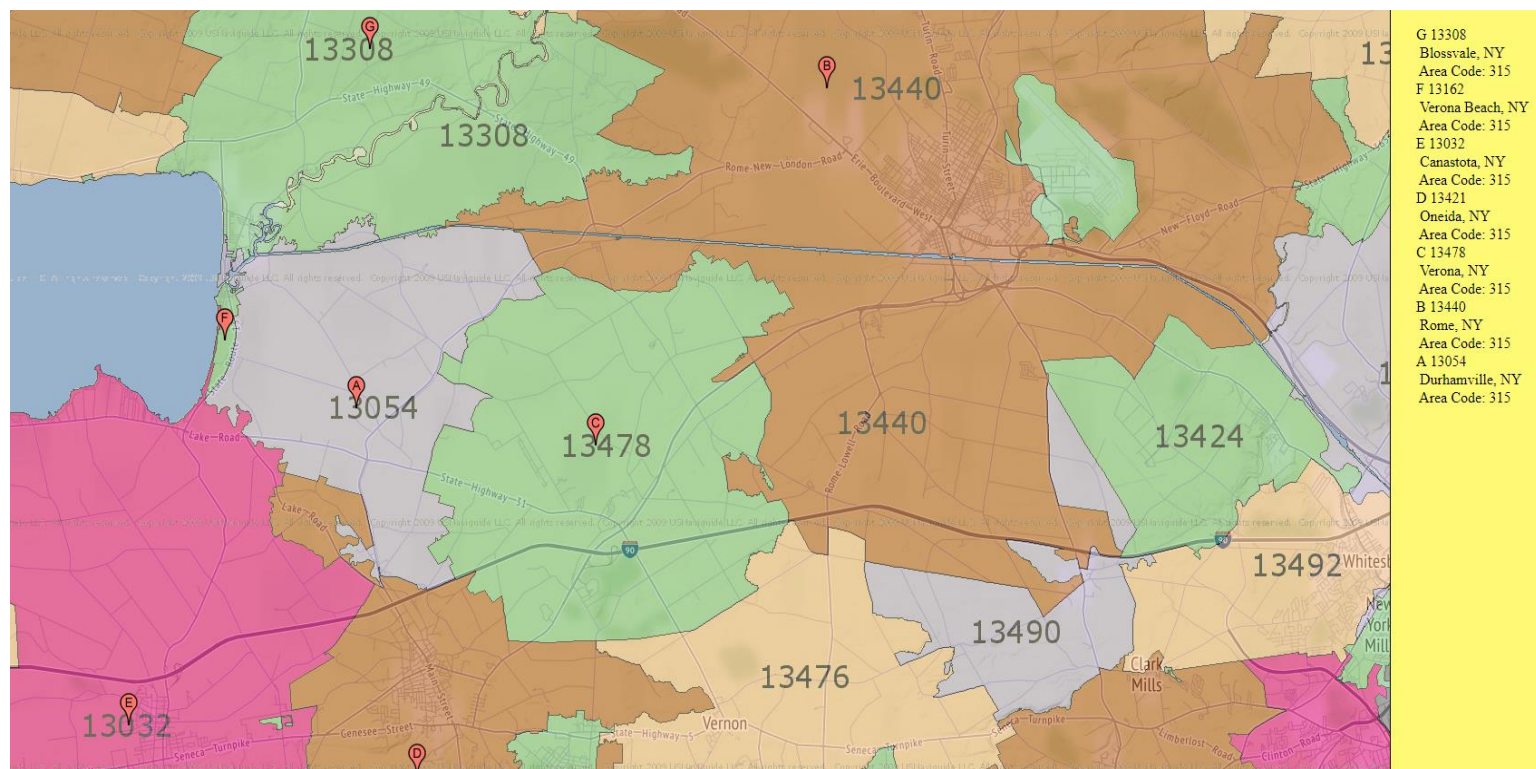
	Explain and discuss delivery methods of project components and transportation routes and timing; discuss and address any school district concerns regarding transportation and project impacts pre- and post-construction.	Meeting or telephone conference at least two months prior to mobilization to site for construction.
	Provide general information on the Project, Article 10 process, and intervenor funding, and provide contact information.	Provide timely public/stakeholder notices and information on public comment periods, scheduled meetings/information sessions, and opportunities for participation.
	Notifications, as required by Article 10.	As per schedule in regulations
School Districts	Solicitation of local feedback.	By phone, mail, or in person, as requested. Public Information Open House Sessions and attendance at local meetings. At least two public sessions currently planned, one prior to and one following submittal of the PSS.
	Provide answers to specific questions or concerns.	
	Explain and discuss delivery methods of project components and transportation routes and timing; discuss and address any school district concerns regarding transportation and project impacts pre- and post-construction.	By phone, mail, or in person, as requested.
	Explain and discuss local economic benefit	By phone, mail, or in person, as requested.
	Provide general information on the Project, Article 10 process, and intervenor funding, and provide contact information.	Provide timely public/stakeholder notices and information on public comment periods, scheduled meetings/information sessions, and opportunities for participation.
	Notifications, as required by Article 10.	As per schedule in regulations.
Study Area Municipalities		Initiate direct contact with local officials and boards regarding upcoming Article 10 milestones, submission of PSS (no less than three days prior to filing), etc
	Solicitation of local feedback.	

	Provide answers to specific questions or concerns	Provide notice to Town no less than three days prior to submittal of PSS.
Airports	Provide information on the Project and Article 10 process, intervenor funding, contact information, and discuss stakeholder initiatives that may be affected or promoted by the Project	Initial correspondence no later than one month prior to submittal of PSS.
Emergency Services	Work with local Fire Departments to develop appropriate emergency response plans for construction and operational phases of the Project.	Initial meeting(s) during development of the PSS, with subsequent meeting(s) during development of the Application and as needed throughout Article 10 process.
	Inform local emergency responders of contingency plans in the event of an emergency during construction or operational phases of the Project.	Meeting or telephone conference during Article 10 process and at least two months prior to mobilization to site for construction.
State Agencies: All	Notifications, as required by Article 10.	As per schedule in regulations.
New York Independent System Operator	Generator interconnection studies and timing.	Prior to submittal of Article 10 Application and throughout Article 10 process.
NYS Department of Agriculture & Markets	Determine whether all NYSDAM regulations potentially applicable to the Project have been identified.	Initial meeting or telephone conference no later than one month prior to submittal of PSS.
New York State Department of Environmental Conservation (NYSDEC), Central Office	Identify agency concerns to incorporate feedback into environmental study design.	Initial meeting or telephone conference no later than one month prior to submittal of PSS.
New York State Department of Health (NYSDOH)	Determine whether all NYSDOH regulations potentially applicable to the Project have been identified	Initial meeting or telephone conference no later than one month prior to submittal of PSS.
NYS Department of State (NYSDOS)	Determine whether all NYSDOS regulations potentially applicable to the Project have been identified.	Initial meeting or telephone conference no later than one month prior to submittal of PSS.
NYS Department of Public Service	Facilitate Article 10 review process.	Meetings throughout process.
NYS Department of State (NYSDOS)	Determine whether all NYSDOS regulations potentially applicable to the Project have been identified.	Initial meeting or telephone conference no later than one month prior to submittal of PSS.
NYS Department of Transportation (NYSDOT), Central Office	Identify constraints associated with roads used for component transport.	Prior to submittal of Article 10 Application.

Federal Agencies: All	Notifications, as required by Article 10.	As per schedule in regulations.
US Army Corps of Engineers	Determine jurisdiction and permits necessary under Section 404 of the Clean Water Act.	Coordination as necessary under Section 404 of the Clean Water Act, prior to submittal of Article 10 Application
US Federal Aviation Administration	No Hazard Determinations.	Prior to submittal of Article 10 Application.
Highway Departments	Discuss transportation routes, use of right-of-way and other issues of local concern with Town Highway Departments	Meeting with Town Highway Departments before submittal of PSS to discuss capital improvement projects and future plans, during Article 10 process as needed, and prior to mobilization to site for construction.
	Provide information on the Project and Article 10 process, intervenor funding, contact information, and discuss facilities that may be affected by the Project.	Initial consultation(s) during development of the PSS, with subsequent meeting(s) during development of the Application and as needed throughout Article 10 process
Legislative Representatives	Notifications, as required by Article 10.	As per schedule in regulations.
Public Interest Groups	Provide information on the Project and Article 10 process, intervenor funding, contact information, and discuss stakeholder initiatives that may be affected or promoted by the Project	Initial correspondence no later than one month prior to submittal of PSS.
Utilities	Determine location of existing infrastructure to inform application and construction	Prior to submittal of Article 10 Application and throughout Article 10 process.
Study Area Landowners	Notifications, as required by Article 10.	As per schedule in regulations.
	Provide information on the Project and Article 10 process, intervenor funding, contact information, and discuss stakeholder initiatives that may be affected or promoted by the Project.	Open Houses, Mailings, Website,
Individuals Outside of the Study Area	Add to stakeholder list and mailing lists as requested	

7 Figures

7.1 Figure 1: Zip Code Zones



7.2 Figure 2: Areas of Interest and Outreach

